

Stormont, Dundas and Glengarry County Library Board

MINUTES

A regular meeting of the Stormont Dundas and Glengarry County Library Board was held at Finch Branch on March 14, 2019 at 5:30pm with Frank Prevost, Chair, presiding.

Present: Councillor Frank Prevost; James Algire; Councillor Lyle Warden; Margaret MacDonald; Councillor Tony Fraser;

Absent: Jim Bancroft; Councillor Francois Landry

Staff Present: Karen Franklin, Director of Library Services; Susan Wallwork, Communications and Marketing Librarian; Jenna Lamarche, District Supervisor

1. Adoption of Agenda

MOTION

Moved by Tony Fraser
Seconded by Lyle Warden

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as amended.

CARRIED

2. Declaration of Pecuniary Interest – None.

3. Adoption of Minutes

MOTION

Moved by Margaret MacDonald
Seconded by Lyle Warden

That the Stormont, Dundas and Glengarry County Library Board approves the

Minutes of the February 14, 2019 regular meeting, as written.

CARRIED

4. Delegations

Jenna Lamarche, District Supervisor, presented a Business Case to the Board, in which Finch Branch could be developed to become a Library “MakerLab”. The Business Case proposed a pilot project to transform the current space from a traditional library setting into a modernized, “makerspace” zone that will attract new, non-traditional users, and expand on existing markets.

MOTION

Moved by Lyle Warden
Seconded by Margaret MacDonald

That the Stormont, Dundas and Glengarry County Library Board approves the development of, and support for, a Library MakerLab at the Finch Branch location in a pilot project from June, 2019 through 2020, with an evaluation of the project to take place during that period to determine the MakerLab’s viability and sustainability in further years.

CARRIED

5. Consent Items

MOTION

Moved by James Algire
Seconded by Tony Fraser

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

CARRIED

6. Action Items

MOTION

Moved by James Algire
Seconded by Tony Fraser

That the Stormont, Dundas and Glengarry County Library Board approves the Board Code of Conduct Policy, as amended.

CARRIED

MOTION

Moved by Lyle Warden
Seconded by James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Financial Control & Oversight Policy, as presented.

CARRIED

MOTION

Moved by Margaret MacDonald
Seconded by Tony Fraser

That the Stormont, Dundas and Glengarry County Library Board approves the Purchasing Policy, as presented.

CARRIED

7. Discussion Items

The policies approved above were discussed, as well as the donation of the Dundas Land Records by the Library to the Dundas Archives. Procedures recently initiated for institutional membership to the Library were also shared with the Board.

8. In Camera – None.

9. Adjournment

MOTION

Moved by Lyle Warden
Seconded by James Algire

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on Thursday, April 11, 2019 at 5:30pm at Williamsburg Branch, or at the Call of the Chair.

CARRIED

Board Chair

Secretary