

Stormont, Dundas and Glengarry County Library Board

MINUTES

A regular meeting of the Stormont Dundas and Glengarry County Library Board was held at the Winchester Library Branch on May 9, 2019 at 5:30pm with Margaret MacDonald, Vice-Chair, presiding.

Present: Councillor Francois Landry; James Algire; Jim Bancroft; Councillor Lyle Warden; Margaret MacDonald; Councillor Tony Fraser

Absent: Councillor Frank Prevost

Staff Present: Karen Franklin, Director of Library Services; Susan Wallwork, Communications and Marketing Librarian; Jenna Lamarche, District Supervisor; Amy Mayer, Library Services Assistant (LSA); Louanne Tindal, Casual Support Assistant (CSA)

1. Adoption of Agenda

MOTION

Moved by Francois Landry
Seconded by Lyle Warden

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as amended.

CARRIED

- a) Amendment – At the request of the Director of Library Services, the Branch & Supervisor Reports were pulled from “Consent Items” for discussion.

2. Declaration of Pecuniary Interest – None.

3. Adoption of Minutes

MOTION

Moved by Margaret MacDonald

Seconded by Lyle Warden

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the April 11, 2019 Regular Meeting, as written.

CARRIED

4. Delegations

On behalf of the Association of Friends of the SDG Library, Noella Whorrall reported on recent activities of the “Friends” groups, including:

Williamsburg donated funds to the Library to purchase new non-fiction books for the branch, in remembrance of “Friends” member, Judy Barkley, who passed away; Crysler has been hit hard by the loss of ILLOs (especially for French materials), and will be participating in a “Touch the Truck” event on June 1; Long Sault “Friends” are providing books for campers in the area, and will be participating in the Long Sault Community Yard Sale; and South Mountain “Friends” are leading a gardening talk/event, and sponsoring a Seniors Night on June 18.

Library staff, L. Tindal (CSA) and A. Mayer (LSA) also gave short reports about their work.

5. Consent Items

MOTION

Moved by Francois Landry

Seconded by Jim Bancroft

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as amended.

CARRIED

6. Action Items

MOTION

Moved by James Algire
Seconded by Lyle Warden

THAT the Stormont, Dundas and Glengarry County Library Board approve the draft letter, with or without amendments, to the Minister of Tourism, Culture and Sport, expressing the Board's concerns about budget cuts to SOLS and OLS-North; and

THAT the Board authorize the Director of Library Services to send copies of the approved letter to Michael Tibollo, Minister of Tourism, Culture and Sport, to the MPPs for Stormont, Dundas and Glengarry ridings, and to other provincial library associations.

CARRIED

MOTION

Moved by Lyle Warden
Seconded by Jim Bancroft

That the Stormont, Dundas and Glengarry County Library Board approves the revised Facilities Policy, as presented.

CARRIED

MOTION

Moved by Lyle Warden
Seconded by Tony Fraser

That the Stormont, Dundas and Glengarry County Library Board approves the revised Friends of the Library Policy, as presented.

CARRIED

MOTION

Moved by Jim Bancroft
Seconded by Lyle Warden

That the Stormont, Dundas and Glengarry County Library Board review and approve the revised Performance Review Policy for the Evaluation of the Director of Library Services, as presented.

CARRIED

MOTION

Moved by Jim Bancroft
Seconded by James Algire

That the Stormont, Dundas and Glengarry County Library Board establish a Performance Review committee (comprised of the Chair and Vice-Chair) for the annual evaluation of the Director of Library Services; and

THAT each member of the committee fill out a copy of the Performance Review Evaluation form for the Director of Library Services; and

THAT the committee meet at a time of mutual agreement to discuss and compile their individual responses on one form; and

THAT the committee also determines the performance objectives and development goals for the Director of Library Services for the next year; and

THAT the committee, or delegated member of that committee, meet with the Director of Library Services to discuss the compiled Performance Review Evaluation, all to be completed by June 27, 2019.

CARRIED

7. Discussion Items

Peggy Malcolm, SOLS Consultant, came to lead the Library Board in a discussion of their roles and responsibilities, with an emphasis on the relationship between the Board and the CEO.

8. In Camera – None.

9. Adjournment

MOTION

Moved by James Algire

Seconded by Jim Bancroft

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on Thursday, June 13, 2019 at 5:30pm at Long Sault Branch, or at the Call of the Chair.

CARRIED

Board Chair

Secretary