

Stormont, Dundas and Glengarry County Library Board

DELEGATION OF AUTHORITY TO THE DIRECTOR OF LIBRARY SERVICES

Policy Type: Governance

Date of Formal Board Approval: April 21, 2011

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Policy Number: GOV 2011-4

In accordance with the ***Public Libraries Act***, R.S.O. 1990, the Director of Library Services has general supervision over, and direction of, the operations of the Stormont, Dundas and Glengarry County Library and its staff. This policy outlines the nature of the Board's relationship with the Director of Library Services.

1. The Director of Library Services is the Board's only link to the operation of the Library. As such:
 - a) The Board directs the Director of Library Services through:
 - i. Decisions made at Board meetings, by majority vote
 - ii. Approved written policies
 - iii. Approved budgets and plans
 - iv. The Director of Library Services job description
 - b) Only official decisions of the full Board are binding on the Director of Library Services
 - c) Decisions or instructions of individual Board members are not binding on the Director of Library Services

2. The Director of Library Services will:
 - a) Take, or approve lawful actions in the name of the Library
 - b) Take actions consistent with the Board's mission, vision, values and policies
 - c) Be responsible for the employment, management and performance evaluation of all staff employed by, or on contract with, the Library
 - d) Design, implement and manage all operational practices and activities