

# MEETING AGENDA

## 2023 LIBRARY SERVICES BUDGET

**Stormont, Dundas and Glengarry County Library Board  
United Counties Administration, Room 212 (Board Room), 26 Pitt St,  
Cornwall, ON  
Thursday, November 10, 2022, 9:00am**

### 1. Adoption of Agenda

#### a) Additions, Deletions or Amendments

Additions to or deletions from the Agenda must be made upon consultation with the Board Chair prior to the meeting. All matters listed under “Consent Items” are considered to be routine and will be enacted by one motion. Should a Board member wish an alternative action from the proposed recommendation, s/he may request that the matter(s) be moved to the appropriate section at this time.

### 2. Declaration of Pecuniary Interest

### 3. In Camera

a) Pursuant to the Stormont, Dundas and Glengarry County Library Board Procedure Bylaw 5.2(b), and PLA 16.1(4)(b), personal matters about an identifiable individual, including municipal or local board employees.

### 4. Adoption of Minutes

### 5. Delegations

### 6. Consent Items

### 7. Action Items

### 8. Discussion Items

a) [2023 DRAFT Budget – Library Services \(attachment\)](#)

### 9. Adjournment



**COUNCIL BUDGET**

For Period Ending 31-Jan-2023

	BUDGET	ACTUAL	BUDGET	BUDGET
	..... 2022 .....	..... 2022 .....	..... 2023 .....	CHANGE
<b>GENERAL FUND</b>				
<b>LIBRARY REVENUE</b>				
Provincial Operating Grant	-131,761	0	-131,761	0
Provincial Capacity Grant	-500	0	-1,500	-1,000
Other Special Funding	0	-500	0	0
Student Funding	-9,240	-4,193	-5,000	4,240
Fees & Fines Revenue	-15,000	-8,336	-12,000	3,000
Donations and Fundraising	-7,000	-1,029	-5,500	1,500
Sale of Items	-1,125	-1,728	-1,850	-725
Transfer From Reserves	-55,000	0	-2,420	52,580
Transfer From Surplus	-35,000	0	-159,000	-124,000
<b>Total LIBRARY REVENUE</b>	<b>-254,626</b>	<b>-15,786</b>	<b>-319,031</b>	<b>-64,405</b>
<b>LIBRARY EXPENSES</b>				
Fulltime Wages & Benefits	857,645	594,985	930,644	72,999
Part time Wages & Benefits	707,686	649,572	759,784	52,098
Training & Support Wages & Benefits	115,444	20,230	36,707	-78,737
Student Wages & Benefits	19,034	22,384	23,059	4,025
Board Wages & Benefits (Non-council)	4,285	4,169	4,440	155
Staff Mileage	6,000	5,348	6,200	200
Board Mileage & Conferences	3,225	1,037	3,810	585
Staff Training & Development	16,635	11,100	19,715	3,080
Collections Material	319,775	207,542	346,478	26,703
Supplies & Equipment	45,319	30,929	41,222	-4,097
Postage	2,783	1,820	2,500	-283
Buildings Rent & Utilities Paid	191,447	213,531	220,138	28,691
Facilities Costs	136,897	79,584	83,279	-53,618
Furniture	47,000	46,806	81,200	34,200
Computers	64,115	67,429	75,202	11,087
Vehicles	34,500	6,218	46,250	11,750
Promotions	19,275	4,042	87,250	67,975
Programs	10,050	3,622	11,500	1,450
Audit & Legal Fees	3,200	4,664	3,200	0
Special Projects	59,500	60,774	25,900	-33,600
County Support Services	158,354	158,354	159,752	1,398
Transfer To Reserves	0	0	20,000	20,000
<b>Total LIBRARY EXPENSES</b>	<b>2,822,169</b>	<b>2,194,136</b>	<b>2,988,230</b>	<b>166,061</b>
<b>Total GENERAL FUND</b>	<b>2,567,543</b>	<b>2,178,351</b>	<b>2,669,199</b>	<b>101,656</b>