Stormont, Dundas and Glengarry County Library Board

Minutes

June 9, 2022, 6:00pm
Williamsburg Branch Library

Members Present: Margaret MacDonald, Chair; Tony Fraser, Vice-Chair; James
                     Algire; Alex MacIsaac; David Smith; Lyle Warden

Members Absent: François Landry

Staff Present: Karen Franklin, Director of Library Services; Cheryl Servais,
                     District Supervisor; Cheryl Thompson, Library Services Assistant

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1.   **Call to Order** – The meeting was called to order at 6:02pm.

2.   **Adoption of Agenda**

      Moved by: Tony Fraser
      Seconded by: David Smith

      That the Stormont, Dundas and Glengarry County Library Board approves the
      Meeting Agenda, as amended.

      CARRIED

      1. The Action Item: "Selection of Externally-Facilitated Consultation for Library
         Service (Organizational) Review" was deferred.

3.   **Declaration of Pecuniary Interest – None**

4.   **Adoption of Minutes**

      Library Board Regular Meeting Minutes – May 12, 2022

      Moved by: Alex MacIsaac
      Seconded by: Lyle Warden

That the Stormont, Dundas and Glengarry County Library Board approves the Minutes of the May 12, 2022 regular Meeting, as written.

CARRIED

Library Board SPECIAL MEETING Minutes – May 31, 2022

Moved by: Jim Algire
Seconded by: Lyle Warden

That the Stormont, Dundas and Glengarry County Library Board approves the Minutes of the May 31, 2022 SPECIAL MEETING, including the 'In Camera' Minutes, as written.

CARRIED

5. **Delegations**

Cheryl Thompson, LSA, was introduced to the Library Board.

Cheryl Servais, District Supervisor, spoke of her upcoming "secondment" to Administration to offer systems support. She also briefly described the recent Performance Review processes that she undertook with staff in District 2.

6. **Consent Items**

Moved by: Lyle Warden
Seconded by: Alex MacIsaac

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

CARRIED

7. **Action Items**

Moved by: Lyle Warden
Seconded by: Jim Algire

That the Stormont, Dundas and Glengarry County Library Board reviews and approves its (amended) Unattended Child Policy, as presented.

CARRIED

Moved by: Lyle Warden
Seconded by: Alex MacIsaac

That the Stormont, Dundas and Glengarry County Library Board establishes a committee (which could be comprised of one or more members of the Board) for the annual evaluation of the Director of Library Services; and

That the committee completes the Performance Assessment (Part 1) of the (attached) Performance Review template; and

That the committee discusses and determines a Development Plan (Part 2) for the Director of Library Services for the next year; and

That the committee, or delegated member of that committee, meet with the Director of Library Services to discuss the completed Performance Review.

CARRIED

Moved by: Tony Fraser
Seconded by: Lyle Warden

THAT the Stormont, Dundas and Glengarry County Library Board authorizes the Director of Library Services to establish an "Express Depot" location in Morewood.

CARRIED

8.   **Discussion Items**

Items discussed included:

a) Strategic Plan – Goals and Objectives: Results Achieved, 2021-2022
b) SDG Library – 2022-2026 Strategic Plan
c) Request for "Express Depot" Location -- Morewood

9.   **In Camera**

Moved by: Lyle Warden
Seconded by: David Smith

That, as per Section 5.2 of the Stormont, Dundas and Glengarry County Library Board's <u>Procedure Bylaw</u>, subsection (b) "personal matters about an identifiable individual", the Board proceeds In Camera.

CARRIED

Moved by: Lyle Warden
Seconded by: Alex MacIsaac

That the Library board rise and reconvene, and authorize staff to proceed as directed.

CARRIED

10.   **Adjournment**

Moved by Jim Algire
Seconded by Lyle Warden

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on Thursday, September 8, 2022, at 6:00pm at Lancaster Branch, or at the Call of the Chair.

CARRIED

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    Board Chair/Vice Chair   Secretary