

Stormont, Dundas and Glengarry County Library Board

Minutes

**September 8, 6:00pm
Lancaster Branch Library**

Members Present: Margaret MacDonald, Chair; François Landry; James Algire;
David Smith; Lyle Warden

Members Absent: Tony Fraser, Vice-Chair; Alex MacIsaac

Staff Present: Karen Franklin, Director of Library Services; Cheryl Servais,
(Acting) Systems Support Coordinator; Lorna Platts, District
Supervisor; Kate Jones Miner, District Supervisor; Stacey
Piticco, District Supervisor; Miranda Hudon, Casual Support
Assistant

1. **Call to Order** – The meeting was called to order at 6:15pm.

2. **Adoption of Agenda**

Moved by: Lyle Warden

Seconded by: François Landry

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as amended.

CARRIED

The Action Item: “SDG Library 2021 Annual Report” was added to the Agenda.

3. **Declaration of Pecuniary Interest** – None

4. **Adoption of Minutes**

Moved by: David Smith

Seconded by: James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Minutes of the June 9, 2022 regular Meeting, including the 'In Camera' Minutes, as written.

CARRIED

5. Delegations

Erik Komarnicki, a representative from BiblioCommons, made a virtual presentation about BiblioWeb/BiblioEvents and BiblioSuggest, modules that can be added to the BiblioCommons (discovery) platform that the Library currently subscribes to.

6. Consent Items

Moved by: Lyle Warden

Seconded by: François Landry

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

CARRIED

7. Action Items

Moved by: Lyle Warden

Seconded by: David Smith

That the Stormont, Dundas and Glengarry County Library Board approves the '2022-2026 Strategic Plan', prepared by Laridae Communications, as written.

CARRIED

Moved by: François Landry

Seconded by: James Algire

That the Stormont, Dundas and Glengarry County Library Board reviews the submission from TCI Management Consultants in association with Beth Ross & Associates and Bibliotechs Inc., for a Library Service (Organizational) Review, and if satisfied,

That the Director of Library Services be authorized to sign all necessary documents to give effect to a contract for this service, and

That any additional funds needed to pay for this Review be taken from the Library's accumulated Surplus.

CARRIED

Moved by: Lyle Warden

Seconded by: David Smith

That the Stormont, Dundas and Glengarry County Library Board approves the draft 'SDG Library 2021 Annual Report', as presented, and authorize Library staff to publish the document for distribution.

CARRIED

7. Discussion Items

Items discussed included:

- a) Website Accessibility Audit -- Report
- b) BiblioWeb / BiblioEvents & BiblioSuggest
- c) Summer Reading Club – Report
- d) 2023 Budget Meeting – Possible Dates
Thursday, November 10, 9:00am in the Board Room of the Counties Administration Building was chosen.
- e) Library Board Succession – Legacy Document

8. Adjournment

Moved by Lyle Warden

Seconded by François Landry

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on Thursday, October 20, 2022, at 6:00pm at Avonmore Branch, or at the Call of the Chair.

CARRIED

Board Chair/Vice-Chair

Secretary