

**Stormont, Dundas and Glengarry County Library Board**  
**Regular Meeting Minutes**

**June 8, 2023, 5:00pm**

**Long Sault Branch, 50 Mille Roches Road, Long Sault, ON**

Members Present: Margaret MacDonald, Chair; Tony Fraser, Vice-Chair; François Landry; James Algire; Jason Broad; Jo-Anne McCaslin; Lachlan McDonald

Members Absent: None.

Staff Present: Karen Franklin, Director of Library Services; Jessica Lomborg, District Supervisor, District 2; Cheryl Servais, Information Services Coordinator, Kate Jones Miner, District Supervisor, District 1, Patti McLeod, Casual Support Assistant (CSA), Glengarry & Stormont; Maureen Adams, CAO, United Counties of Stormont, Dundas and Glengarry; Rebecca Luck, (pending) Director of Library Services

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1. **Call to Order** – Meeting called to order at 5:05pm

2. **Adoption of Agenda**

**MOTION**

**Moved by** Jason Broad

**Seconded by** François Landry

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as amended.

**CARRIED**

Discussion Item “Membership Fees” was added to the Agenda.

3. **Declaration of Pecuniary Interest** – None.

**4. Adoption of Minutes – Library Board Regular Meeting Minutes – May 11, 2023**

**MOTION**

**Moved by** Jason Broad

**Seconded by** Jim Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Minutes of the May 11, 2023 regular Meeting, as written.

**CARRIED**

**5. Delegations**

The new Director of Library Services, Rebecca Luck, who will begin her duties on June 26, 2023, was introduced to members of the Board and to staff, by the Counties' CAO. Board members and staff in attendance welcomed Rebecca, and introduced themselves in turn.

Jessica Lomberg, District Supervisor for District 2, updated the Board on activities taking place at Long Sault Branch.

Patti McLeod, CSA, provided the Board with background information about her current and former positions with the Counties (Patti used to be the Payroll & Benefits Coordinator before her retirement from that position), and highlighted the CSA's role in providing Library services.

**6. Consent Items**

**MOTION**

**Moved by** Jo-Anne McCaslin

**Seconded by** François Landry

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

**CARRIED**

**7. Action Items**

**a. Performance Review for the Director of Library Services**

## **MOTION**

**Moved by** Lachlan McDonald

**Seconded by** Jason Broad

That the Stormont, Dundas and Glengarry County Library Board foregoes its annual evaluation of the performance of the current Director of Library Services.

**CARRIED**

## **8. Discussion Items**

Discussion Items included:

- a. Policy Review – Performance Review Policy for the Evaluation of the Director of Library Services

## **MOTION**

**Moved by** Jim Algire

**Seconded by** Jason Broad

That the Stormont, Dundas and Glengarry County Library Board receives, for information purposes, the Performance Review Policy for the Evaluation of the Director of Library Services, as presented.

**CARRIED**

- b. Morewood “Express Depot” – Update
- c. 2022 Annual Report

## **MOTION**

**Moved by** Jason Broad

**Seconded by** Jim Algire

That the Stormont, Dundas and Glengarry County Library Board approves the draft ‘SDG Library 2022 Annual Report’, as amended, and authorizes Library staff to publish the document for distribution.

**CARRIED**

- d. Membership Fees

**MOTION**

**Moved by** Tony Fraser

**Seconded by** Jo-Anne McCaslin

That the Stormont, Dundas and Glengarry (SDG) County Library Board approves a free life-time membership to the SDG Library for Ms. Karen Franklin in recognition of her years of dedicated service, by placing a “block” on her file so will not be charged an annual fee.

**CARRIED**

**10. Adjournment**

**Moved by** Jim Algire

**Seconded by** Jo-Anne McCaslin

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on Thursday, September 28, 2023 at 5:00pm at Chrysler Branch, or at the Call of the Chair.

**CARRIED**

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Board Chair/Vice Chair

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Secretary