

Wireless Printing Instructions

1. Connect to the Library Guest Wifi, open the ["Wireless Printing"](#) page on the website and select your branch location.
2. The window below will open which reviews the compatible files types that can be printed. All files must be saved on the device (smartphone, table, laptop) before it can be printed.

CYBRARIAN® Wi-Fi AirPrinter™ Solutions

Wireless Printing



Compatible File Types

Application	Extensions
Excel	.XLSX .XLS
Word	.DOCX .DOC .RTF .TXT
PowerPoint	.PPTX .PPT
Publisher	.PUB
Picture Images	.BMP .JPG .JPEG .GIF .PNG .WMF .EMF .ICO .CUR
Internet Web Pages	.MHT .MHTML .HTML .HTM .ASP .ASPX .XML
Adobe Reader	.PDF
XPS	.XPS

CYBRARIAN® Wi-Fi AirPrinter™ Solutions

© Copyright 2022. CYBRARIAN Corporation. ALL RIGHTS RESERVED.

3. Click **"PROCEED"** to continue and follow the prompts to select printer (black and white or colour), then choose and upload the file.

CYBRARIAN® Wi-Fi AirPrinter™ Solutions

Wireless Printing

1) Select a printer:

Black and White
 Color

2) Select a file to print:

No file chosen

3) Click "Upload File" Button to Upload:

CYBRARIAN® Wi-Fi AirPrinter™ Solutions

© Copyright 2022. CYBRARIAN Corporation. ALL RIGHTS RESERVED.

4. The page will update with the following message at the bottom

CYBRARIAN® Wi-Fi AirPrinter™ Solutions

Wireless Printing

1) Select a printer:

Black and White
 Color

2) Select a file to print:

3) Click "Upload File" Button to Upload:

Your Print Job ID is: **WIFI0731**
[Click here to see the cost of your print job](#)
File Size: 12,139 bytes
Content type: application/vnd.openxmlformats-officedocument.wordprocessingml.document

CYBRARIAN® Wi-Fi AirPrinter™ Solutions

© Copyright 2022. CYBRARIAN Corporation. ALL RIGHTS RESERVED.

5. Click on the red link **“Click here to see the cost of your print job”**.

CYBRARIAN® Wi-Fi AirPrinter™ Solutions

Wireless Printing



To print your document you must agree to the price:

The total price to be paid to print this
1 page(s) document is **\$0.25**.

CYBRARIAN® Wi-Fi AirPrinter™ Solutions

© Copyright 2023. CYBRARIAN Corporation. ALL RIGHTS RESERVED.

6. Patrons will then need to review the number of pages and cost of the print job and click “Confirm” to proceed.



Your Print Job is Ready!

Please pickup your printout at the **Release Station**.

Your Print Job ID is: **WIFI0731**

[Click here to start over](#)

7. If they have another document to print they will need to **“Click here to start over”**.
8. Inform library staff that a wireless print job(s) has been submitted and staff will release these jobs for printing.