

**Stormont, Dundas and Glengarry County Library Board**  
**Minutes**

**October 26, 2023, 5:00 p.m.**  
**Council Chambers, Suite 321, 26 Pitt Street, Cornwall ON**

Members Present: Margaret MacDonald, Chair; Tony Fraser, Vice-Chair; François Landry, James Algire; Jason Broad; Jo-Anne McCaslin; Lachlan McDonald

Members Absent: None

Staff Present: Rebecca Luck, Director of Library Services

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1. **Call to Order** – Meeting called to order at 5:08pm.

2. **Adoption of Agenda**

**Moved by** Jason Broad

**Seconded by** James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as presented.

**CARRIED**

2.1 **Additions, Deletions or Amendments** – None

3. **Declaration of Pecuniary Interest** – None

4. **Adoption of Minutes**

4.1 **Library Board Regular Meeting Minutes - September 28, 2023**

**Moved by** Lachlan McDonald

**Seconded by** Jo-Anne McCaslin

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the September 28, 2023 regular meeting, as amended.

**CARRIED**

5. **Delegations – None**

6. **Consent Items**

**Moved by** François Landry

**Seconded by** Tony Fraser

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

**CARRIED**

6.1 **Statistical Summary (Circulation) - September 2023**

6.2 **Statistics (Full) - July - September 2023**

6.3 **Financial Report - September 2023**

6.4 **Branch and Supervisors Reports - September 2023**

6.5 **Technical Services Report - September 2023**

6.6 **Community Librarian Report - Not Available**

6.7 **Communications & Marketing Report - September 2023**

6.8 **Director of Library Services Report - September 2023**

6.9 **Correspondence**

7. **Action Items**

7.1 **Procedure By-Law - Review**

**Moved by** James Algire

**Seconded by** Lachlan McDonald

That the Stormont, Dundas and Glengarry County Library Board approve the Procedure By-Law, as presented.

**CARRIED**

7.2 **Library Board Self-Evaluation Policy - Review**

**Moved by** François Landry

**Seconded by** Jason Broad

That the Stormont, Dundas and Glengarry County Library Board approve the Library Board Self-Evaluation Policy, as presented.

**CARRIED**

**8. Discussion Items**

**8.1 2024 DRAFT Budget - Library Services**

**Moved by** Jo-Anne McCaslin

**Seconded by** Tony Fraser

That the Stormont, Dundas and Glengarry County Library Board approve the DRAFT 2024 Budget as amended, and have it forwarded for consideration to the Council of the United Counties of SDG.

**CARRIED**

**9. In Camera**

**10. Adjournment**

**Moved by** Tony Fraser

**Seconded by** Jo-Anne McCaslin

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again at the Call of the Chair.

**CARRIED**

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Board Chair/Vice Chair

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Secretary