

Stormont, Dundas and Glengarry County Library Board
Minutes

November 23, 2023, 5:00 p.m.
Avonmore Branch
16299 Fairview Drive, Avonmore ON

Members Present: Margaret MacDonald, Chair, Jason Broad, Lachlan McDonald,
James Algire, Jo-Anne McCaslin

Members Absent: Tony Fraser (Co-Chair), François Landry

Staff Present: Rebecca Luck, Director of Library Services; Lorna Platts, District
Supervisor (District 3); Jessica Lomberg, District Supervisor
(District 2); Kelsey Dekker, Library Services Assistant –
Avonmore Branch

1. **Call to Order** – Meeting was called to order at 5:05pm.

2. **Adoption of Agenda**

Moved by Jason Broad

Seconded by James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as amended.

CARRIED

2.1 **Additions, Deletions or Amendments** – the meeting agenda was amended to include item:

8f. Holiday Events

3. **Declaration of Pecuniary Interest** – None

4. **Adoption of Minutes**

4.1 **Library Board Regular Meeting Minutes - October 26, 2023**

Moved by Lachlan McDonald

Seconded by Jo-Anne McCaslin

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the October 26, 2023 regular meeting, as written.

CARRIED

5. Delegations – None

6. Consent Items

The Board advised that Staff produce reports on a quarterly basis, or on an as-needed basis. The Statistical Summary, Financial Report and Director's Report is to continue to be included in every Agenda package.

Moved by Jo-Anne McCaslin

Seconded by Jason Broad

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

CARRIED

6.1 Statistical Summary (Circulation) - October 2023

6.2 Financial Report - October 2023

6.3 Branch and Supervisors Reports - October 2023

6.4 Technical Services Report - October 2023

6.5 Communications and Marketing Report - October 2023

6.6 Director of Library Services Report - October 2023

6.7 Correspondence - Crysler Friends of the Library

7. Action Items

7.1 Library Board Self-Evaluation Policy - Review

Moved by James Algire

Seconded by Lachlan McDonald

That the Stormont, Dundas, and Glengarry County Library Board approve the Library Board Self-Evaluation Policy, as presented.

CARRIED

7.2 Board Advocacy Policy - Review

Moved by Jo-Anne McCaslin

Seconded by Jason Broad

That the Stormont, Dundas, and Glengarry County Library Board approve the Board Advocacy Policy, as amended.

CARRIED

7.3 2024 Regular Meeting Dates and Locations

In an effort to be more accessible to the public, the Board requests that no Board meetings in 2024 take place at SDG Library's Administrative Office.

The original proposed date of October 17th does not work for all Board members. Consideration was requested to move the meeting to the following week.

Moved by James Algire

Seconded by Jo-Anne McCaslin

That the Stormont, Dundas, and Glengarry County Library Board receive the schedule of the 2024 Regular Meeting Dates and Locations and defer the item until the Board convenes again at the Call of the Chair.

CARRIED

7.4 2024 DRAFT Budget - Library Services

Moved by Jason Broad

Seconded by Lachlan McDonald

That the Stormont, Dundas, and Glengarry County Library Board receive and approve the amended 2024 Library Budget, as presented, and have it forwarded for consideration to the Council of the United Counties of SDG.

CARRIED

8. Discussion Items

8.1 OLS Board Assembly Meeting - Fall 2023

8.2 Ontario Public Library Week in Review

To maintain the momentum of success of the 2023 SDG Reads, the Board has requested that a 2024 SDG Reads be planned and executed by staff (originally not planned until Spring 2025).

8.3 Review of Library Board's 2023 Meetings

8.4 2024 Board Meeting Topics

8.5 2024 OLA Super Conference - Verbal Update

Confirmation was received that Jo-Anne McCaslin will attend the conference. Board members Margaret MacDonald and Lachlan McDonald, originally intending to attend, have regretfully declined.

8.6 Holiday Events - Verbal Update

SDG Library will be attending the following Holiday events:

November 27: Finch Holiday Train

December 1: Lancaster Tree Lighting

December 2: Morrisburg Santa Claus Parade

December 2: North Dundas Parade of Lights

December 3: Alexandria Lions Club Santa Claus Parade

9. In Camera

10. Adjournment

Moved by Lachlan McDonald

Seconded by Jo-Anne McCaslin

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again at the Call of the Chair.

CARRIED

Board Chair/Vice Chair

Secretary