

Stormont, Dundas and Glengarry County Library Board

Minutes

April 24, 2025, 5:00 p.m.

Avonmore Branch

16299 Fairview Drive, Avonmore ON

Members Present: Margaret MacDonald, Chair; Tony Fraser, Vice-Chair; Jason Broad; Jim Algire; Jo-Anne McCaslin

Members Absent: François Landry; Lachlan McDonald

Staff Present: Rebecca Luck, Director of Library Services; Emily Andrews, Community Librarian; Kate-Jones Miner, District 1 Supervisor; Jessica Lomberg, District 2 Supervisor; Lorna Platts, District 3 Supervisor; Maria Steffen, Communications and Marketing Coordinator; Kelsey Dekker, Library Services Assistant (Avonmore Branch)

1. **Call to Order** – Meeting was called to order at 5:08pm.

2. **Adoption of Agenda**

Moved by Jo-Anne McCaslin

Seconded by James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as presented.

CARRIED

2.1 Additions, Deletions or Amendments

3. **Declaration of Pecuniary Interest** – None

4. **Adoption of Minutes**

4.1 Library Board Regular Meeting Minutes - February 26, 2025

Moved by Tony Fraser

Seconded by Jason Broad

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the February 26, 2025 regular meeting, as written.

CARRIED

5. Delegations

Kelsey Dekker, Library Services Assistant at the Avonmore branch, provided the Board with a quick overview of the branch.

6. Consent Items

Moved by Jo-Anne McCaslin

Seconded by Tony Fraser

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

CARRIED

6.1 Statistical Summary (Circulation) - February & March 2025

6.2 Statistical Summary (Quarterly) - January-March 2025

6.3 Financial Report - February & March 2025

6.4 Branch and Supervisors Reports - January-March 2025

6.5 Community Librarian Report - January-March 2025

6.6 Communications & Marketing Report - January-March 2025

6.7 Technical Services Report - January-March 2025

6.8 Director of Library Services Report - February & March 2025

6.9 Correspondence

7. Action Items

7.1 Unattended Child Policy – Review

Moved by Jason Broad

Seconded by James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Unattended Child Policy, as presented.

CARRIED

7.2 Code of Conduct Policy – Review

Moved by Jason Broad

Seconded by Jo-Anne McCaslin

That the Stormont, Dundas and Glengarry County Library Board approves the Code of Conduct Policy, as amended.

CARRIED

7.3 Zoom Books Fund Allocation

Moved by James Algire

Seconded by Jo-Anne McCaslin

That the Stormont, Dundas, and Glengarry County Library Board approve the resale of weeded material be allocated towards the capital collections budget.

CARRIED

8. Discussion Items

8.1 The Nation Partnership - Update

8.2 User Engagement Survey

8.3 Valuing Ontario Libraries Toolkit (VOLT)

9. In Camera

10. Adjournment

Moved by Tony Fraser

Seconded by Jo-Anne McCaslin

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on June 19, 2025 at 5:00pm at the Winchester Branch, or at the Call of the Chair.

CARRIED

Board Chair/Vice Chair

Secretary