

Stormont, Dundas and Glengarry County Library Board

Minutes

June 19, 2025, 5:00 p.m.

Winchester Branch

547 St. Lawrence Street, Winchester ON

Members Present: Margaret MacDonald, Chair; Tony Fraser, Vice-Chair; Jason Broad; Francois Landry; Lachlan McDonald; Jim Algire; Jo-Anne McCaslin

Staff Present: Rebecca Luck, Director of Library Services; Maria Steffen, Communications and Marketing Coordinator; Kate Jones Miner, District 1 Supervisor; Jessica Last, Library Services Assistant (Winchester Branch)

1. **Call to Order** – Meeting was called to order at 5:19pm

2. **Adoption of Agenda**

Moved by Jo-Anne McCaslin

Seconded by James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as presented.

CARRIED

2.1 **Additions, Deletions or Amendments**

3. **Declaration of Pecuniary Interest** – None

4. **Adoption of Minutes**

4.1 **Library Board Regular Meeting Minutes - April 24, 2025**

Moved by Tony Fraser

Seconded by Jason Broad

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the April 24, 2025 regular meeting, as written.

CARRIED

5. Delegations

Jessica Last, Library Services Assistant at the Winchester branch, provided the Board with a quick overview of the branch.

5.1 Federation of Ontario Public Libraries - Dina Stevens

The delegation by Ms. Stevens has been rescheduled for the September 11, 2025 Library Board meeting.

6. Consent Items

Moved by Frank Landry

Seconded by Lachlan McDonald

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

CARRIED

6.1 Statistical Summary (Circulation) - April & May 2025

6.2 Financial Report - April & May 2025

6.3 Director of Library Services Report - April & May 2025

6.4 Correspondence

7. Action Items

8. Discussion Items

8.1 Community Outreach and Mobile Services - Update

8.2 Performance Review of the Director of Library Services

The performance review committee will be comprised of Margaret MacDonald, Jason Broad, and Jim Algire.

8.3 2024 Annual Report

8.4 OLS Board Assembly Meeting - Spring 2025

8.5 Every Kid a Card Campaign

Section 7 of staff report no. 14-2025 should be amended to read "Upon further communication with the Superintendent of the CDSBEO schools, the SDG Library was informed that they do not share information from outside sources with students and parents.

8.6 Partnership between UCDSB, PIC & SDG Library

9. **In Camera**

10. **Adjournment**

Moved by Jason Broad

Seconded by Tony Fraser

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on September 11 at 5:00pm at the Lancaster Branch, or at the Call of the Chair.

CARRIED

Board Chair/Vice Chair

Secretary