

Stormont, Dundas and Glengarry County Library Board

Minutes

October 23, 2025, 5:00 p.m.

Chesterville Branch

1 Mill Street, Chesterville ON

Members Present: Margaret MacDonald, Chair; Tony Fraser, Vice-Chair; Jason Broad; Francois Landry (virtual); Lachlan McDonald; Jim Algire; Jo-Anne McCaslin

Staff Present: Rebecca Luck, Director of Library Services; Maria Steffen, Communications and Marketing Coordinator; Kate Jones Miner, District 2 Supervisor; Mitch Corriveau, Library Services Assistant (Chesterville Branch)

1. **Call to Order** – Meeting was called to order at 5:14pm.

2. **Adoption of Agenda**

Moved by Jo-Anne McCaslin

Seconded by Jim Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as presented.

CARRIED

2.1 **Additions, Deletions or Amendments**

3. **Declaration of Pecuniary Interest** – None

4. **Adoption of Minutes**

4.1 **Library Board Regular Meeting Minutes - September 11, 2025**

Moved by Jason Broad

Seconded by Tony Fraser

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the September 11, 2025 regular meeting, as written.

CARRIED

5. Delegations

Mitch Corriveau, Library Services Assistant at the Chesterville branch, provided the Board with a quick overview of the branch.

6. Consent Items

Moved by Jo-Anne McCaslin

Seconded by Lachlan McDonald

That the Stormont, Dundas and Glengarry County Library Board approve all items listed under the Consent Items section of the Agenda, as presented.

CARRIED

6.1 Statistical Summary (Circulation) - August & September 2025

6.2 Statistical Summary (Quarterly) - July-September 2025

6.3 Financial Report - September 2025

6.4 Branch and Supervisors Reports - July-September 2025

6.5 Technical Services Report - July-September 2025

6.6 Community Librarian Report - July-September 2025

6.7 Communications & Marketing Report - July-September 2025

6.8 Director of Library Services Report - September 2025

6.9 Correspondence

7. Action Items

7.1 Library Board Self-Evaluation Policy - Review

Moved by Lachlan McDonald

Seconded by Jo-Anne McCaslin

That the Stormont, Dundas, and Glengarry County Library Board approve the Library Board Self-Evaluation Policy, as presented.

CARRIED

8. Discussion Items

8.1 Reciprocal Borrowing - North Grenville

8.2 DRAFT 2026 Budget - Library Services

Funds to support the relocation of the Chesterville Branch will not be part of the 2026 budget. Should the relocation occur ahead of schedule, the Board may choose to use reserves.

9. In Camera

10. Adjournment

Moved by Tony Fraser

Seconded by Jason Broad

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on November 20, 2025 at 5:00pm at the Long Sault Branch, or at the Call of the Chair.

CARRIED

Board Chair/Vice Chair

Secretary